

Change of Information by Registered Sex Offender

Date Submitted: _____
(MM/DD/YYYY)

TO: Virginia State Police: CJIS Division
ATTN: Sex Offender Registry
P. O. Box 27472
Richmond, VA 23261-7472
E-Mail: heather.jouget@vsp.virginia.gov

RE: LCBP Form SP-237

FROM: _____
Name of Agency as Listed in Directory *Local Community Based Probation Officer*

RE: New Information Change of Information

Offender's Full Name: <i>[As registered]</i>		
_____	_____	_____
<i>Last</i>	<i>First</i>	<i>Middle</i>
Registration Number: _____	<input type="checkbox"/> Violent Sex Offender	<input type="checkbox"/> Sex Offender
Date of Intake: _____	Date of Termination of Probation: _____	
Reason for Termination: _____		
<input type="checkbox"/> Name	<input type="checkbox"/> Residence <i>(see address below)</i>	<input type="checkbox"/> Employment Address:
<input type="checkbox"/> School or Educational Institution	<input type="checkbox"/> Owned Vehicle Registration Information	<input type="checkbox"/> E-Mail Address
<input type="checkbox"/> Chat/Other Internet Communication Name, Identity or Address	<input type="checkbox"/> Provided False Information <i>(see below)</i>	<input type="checkbox"/> Instant Message Name or Address
Address Changed To: _____		
_____	_____	(Record physical street address, not rural route or P.O. Box #)
_____	_____	_____
City	State	Zip
Other Information Changes _____		
False Information Provided _____		

This form only serves to notify the Registry of a pending change.

The offender has been referred to _____ on: _____
Name of law enforcement agency *Date*

To submit the required changes on Form SP-236 to the Registry in accordance with the requirements of §9.1-903 of the Code of Virginia. The offender has been advised that failure to register, reregister or to report changes in information as required and that knowingly providing materially false information to the Sex Offender and Crimes Against Minors Registry is a crime.

cc: Offender; File

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Address Changed To: _____ _____ _____ City State Zip		
(Record physical street address, not rural route or P.O. Box #)		
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